

STIMULATING PHYSICS NETWORK SUMMER SCHOOL AT HOMERTON COLLEGE, CAMBRIDGE

The terms below apply to your registration to attend the Institute of Physics' (the "Institute") Summer School at Homerton College, Hills Rd, Cambridge CB2 8PH (the "Venue"). The Summer School starts on **Monday 30th July** and ends on **Thursday 2nd August 2018**. Your registration is subject to availability and acceptance by the Institute. The Institute shall confirm by email whether or not it has accepted your registration within 10 working days of receipt.

Your accommodation, along with breakfast, lunch and dinner, will be provided by the Institute for the duration of the Summer School.

The Institute will reimburse any reasonable travel expenses you incur in attending the Summer School **if submitted within one month** of the end of the Summer School. First class tickets **will not** be reimbursed.

In consideration of the above arrangements and amounts, you shall, at all times, comply with the following terms:

- 1 You shall notify the Institute of required personal information and any special requirements (such as dietary or accessibility requirements) no later than **Monday 25th June 2018**. You shall notify the Institute by the same date if your estimated arrival and departure times vary from the arrival and departures times that will be notified to you by the Institute in due course. If you provide any details after **Monday 25th June 2018** then the Institute may not be able to accommodate them;
- 2 The Institute's wish is that no eligible teacher be unable to attend the Summer School solely on financial grounds. Therefore, if you believe that you will incur any reasonable expenses which would not be covered by the reimbursement of reasonable travel expenses above, please contact Mariana Salgueiro (Mariana.Salgueiro@iop.org) in advance of incurring the expenses and the Institute will decide whether it can assist;
- 3 You acknowledge that your attendance at the Summer School will involve the Institute incurring expense. Therefore, by agreeing to come to the Summer School, you are making a firm commitment to attend. In the event that you cancel your booking 35 days or less before the start of the Summer School, or if you fail to attend, then the Institute reserves the right to charge you a reasonable amount to cover the accommodation and catering charges it incurs in relation to your booking and which it is unable to cancel with the Venue;
- 4 You give permission to the Institute to pass your personal details, as required for event management, to Venue staff; likewise, to the Institute to use those details to contact you about future Summer Schools;
- 5 As part of the check-in process, all attendees will need to produce a valid passport to Venue or Institute staff.
- 6 At all times during the Summer School you shall behave in accordance with any customs, rules and/or requirements stipulated by either the Institute or the management of the Venue. In particular, you acknowledge that representatives of the Venue may be working throughout the day and night and the management requires that you do not make unreasonable levels of noise or engage in disruptive behaviour;
- 7 Whilst resident at the Venue, you will ensure that you comply with all of its applicable policies, including the Behaviour Policy; all of which are available on request from the Venue;

- 8 No animals or pets of any kind, other than guide dogs, are allowed in the Venue and no wines, spirits or food are to be consumed on at the Venue other than those supplied by the Venue;
- 9 If requested to do so, you shall pay any sums necessary to put right any damage you cause to premises, furniture or other property at the Venue;
- 10 You confirm that you shall not intentionally or recklessly do anything which could violate the Institute's contractual relationship with the Venue; a copy of which is available on request;
- 11 All written materials and information provided to you during the Summer School shall belong to the Institute. However, you are entitled to reuse such materials and information for non-commercial, educational purposes;
- 12 You acknowledge that neither the Institute nor the management of the Venue can accept any responsibility for any loss or damage to you or your personal belongings, whether financial or otherwise, or any responsibility for any costs or expenses incurred in the unlikely event that the Summer School is cancelled or postponed. It is your responsibility to ensure that you obtain insurance as appropriate to cover these risks. For the avoidance of doubt, this does not limit or exclude any liability that either may have to you for death or personal injury caused by their negligence and your statutory rights are unaffected; and
- 13 Photographs and video may be taken of you during activities at the Summer School. If you do not wish to be photographed or videoed, please inform Mariana Salgueiro in writing.

There is no relationship of employment or agency between you and the Institute and we are not entering into a partnership or joint venture arrangement.

The terms set out in this agreement are all the terms agreed between you and the Institute regarding your attendance at the Summer School and supersede any prior agreements or discussions regarding them.

No third party shall have any rights to enforce any of the terms of this agreement which it would not otherwise have had but for the Contracts (Rights of Third Parties) Act 1999.

The terms of this agreement are governed by English law and any disputes between you and the Institute shall be subject to the exclusive jurisdiction of the English Courts.